



# Butler County Board of Education

## Grading Procedures/Guidelines

### 2018-2019

What it IS	What it MEANS	Why it MATTERS
<p><b>60% -Major Grades CATEGORY</b></p> <p><b>*System common assessments</b> in both math and reading will account for 60% of a student's overall grade and are required by the system.</p> <p><b>Other Assessments</b></p> <ul style="list-style-type: none"> <li>● Science, Social Studies, and ELA Test Grades</li> <li>● Major Projects+</li> <li>● Major writing assignments-</li> </ul> <p><small>Note: These assessments are summative in their nature</small></p>	<p>Our <b>system common assessments</b> which measure the proficiency level of students on targeted standards (as well as other skills like vocabulary, phonics, problem-solving, and writing) will count 60% of the overall grade.</p> <p><b>Other Major Assessments</b></p> <p>Teacher created assessments or those that come with the curriculum being taught will be used to assess student understanding of ALCOS Standards and will also count 60%.</p> <p>+Major projects must have rubrics for grading - projects in this category are those that involve multiple standards and are done over time.</p> <p>-Major writing assignments - writing assignments in this category are those that involve multiple standards and/or take students through the writing process (prewriting, drafting, revising, and editing)</p>	<p>ALCOS standards are the focus of instruction and assessment.</p> <p>Common assessments provide consistency in grading across the system.</p> <p>Major projects and writing skills involve the application of CCRS skills/knowledge.</p> <p>There are some standards that will not be covered if students are not required to do major projects and present the information. Example: SL.6.34 Present claims and findings, sequencing ideas logically and using pertinent descriptions, facts, and details to accentuate main ideas or themes; use appropriate eye contact, adequate volume, and clear pronunciation.</p>
<p><b>30%-Minor Grades CATEGORY</b></p> <ul style="list-style-type: none"> <li>● Mini-Projects+</li> <li>● Writing Assignments-</li> <li>● Fluency</li> <li>● Graphic Organizer</li> <li>● Phonics</li> <li>● Math Fact Drills</li> <li>● Experiments</li> <li>● Other</li> </ul> <p><small>Note: These assessments are formative in their nature</small></p>	<p>Various activities will fall in this category.</p> <p>+Mini-Projects must have rubrics for grading - projects in this category may involve only 1 or 2 standards and may be completed in a day or 2.</p> <p>-Writing assignments which include but are not limited to essays, paragraphs, creative writing, letters, poems, etc. (not sentences) must have pre-established criteria for grading, such as a rubric. The number of fluency grades should be ≤3 per 9-week period. The number of timed-fact drill grades should be ≤3 per 9-week period.</p> <p>Worksheets are not forbidden, but consideration should be given to the quality of the worksheet and quantity of worksheets being graded. Grades for participation only are unacceptable.</p>	<p>Daily writing such as journaling should be incorporated into daily routines to encourage students to express themselves - this should not always be "graded" but could serve as a formative assessment.</p> <p>Worksheets that require low levels of thinking misrepresent student thinking and skew grades.</p> <p>Participation grades do not reflect mastery or non-mastery of CCRS and inflate or deflate student grades.</p> <p>This category allows teachers the flexibility of evaluating their students based on the needs of the classroom.</p>
<p><b>10% - Homework CATEGORY</b></p> <p><small>Note: It is not mandatory but if you use this category - you must have at least 4 grades for the semester</small></p>	<p>Grading homework is like a professor giving a summative quiz at the end of every lecture based on the material s/he just talked about.</p> <p>How do you feel about that?</p>	<p>The kids who need math homework least (A and B students) will do it.</p> <p>The kids who need it most (D and F students), won't, or else they'll do it haphazardly, gaining as much credit with the least effort possible.</p>
<p><b>Graded Assignments 1st – 12th:</b></p> <ul style="list-style-type: none"> <li>● A minimum of 9 grades are required, at least one (1) grade entered in iNow (Chalkable) per week.</li> <li>● At least four (4) of the grades should be major grades and five (5) should be minor.</li> <li>● Homework <b>grades</b> are optional.</li> <li>● All assignments (i.e. class work, tests, projects, etc.) should be aligned to the ACOS.</li> <li>● Written assignments are required at all grade levels.</li> </ul>		

\*System Common Assessments are those that all students in a particular grade-level/subject are expected to take based on pacing for Wonders, Saxon, Eureka Math, and the Prentice Hall Curriculum. Other grade-level/subject areas will be addressed at a future date.

## **RETEACH/RETEST PROCEDURES:**

### **Grades K-8th**

Retest a student if they score below a 60 on **major tests only**. It is understood that the test will not be given until after the material has been retaught. The two test grades **will not** be averaged together for the final test score; the new/higher score will be recorded. In cases where the new score is higher than a 60, only a 60 will be recorded.

Sample A - The original score is a 23. The child is retaught and retested. The new score is 52. The final grade recorded is a 52. The original score of 23 should be recorded in the comments section.

Sample B - The original score is a 47. The child is retaught and retested. The new score is 99. A final grade recorded is a 60. The original score of 47 and actual retest score of 99 should be recorded in the comments section.

### **Grades 9th - 12th**

Retest a student if they score below a 60 on **any major assignment**. Follow the same requirements for recording grades as grades K-8th. It is at the local school's discretion to reteach/retest assignments that are minor grades. If the local school chooses to reteach/retest assignments within the minor grade category, the same requirements for recording major grades should be used. (See k-8th sample above)

### **\*MAJOR/MINOR Grades**

#### **Grades 1st - 12th:**

Computation Scale & Grading Categories 1st – 12th

10% Category - Homework

30% Category – Minor Grades (Class assignments, spelling tests, etc.)

60% Category – Major Grades (Tests, projects, essays, 9 week exams, etc.)

\* Please make sure that these categories are set up for all subjects in iNow