

BUTLER COUNTY SCHOOL SYSTEM CHARGED MEALS POLICY

Pursuant to USDA regulations, the CNP Program cannot incur debt. Adults are prohibited from charging meals in the Child Nutrition Program.

In order for each student to eat breakfast and lunch, each school principal and Child Nutrition Manager will have in place a contingency plan to pay for the meal for any student who does not have money or funds to pay for their breakfast or lunch.

- a. If a student has no funds for a meal, he or she may go to the office and get written authorization from the principal or the principal's designee to receive the meal; to be paid for from the school's Charge Fund.
- b. At the end of the day, the CNP Manager will return the charge slips to the principal's office in exchange for the total amount owed. That amount is used to clear up any debts incurred during breakfast or lunch.
- c. It is the responsibility of the principal to collect repayment back from each student or parent who receives a charge slip. **Students and parents are expected to repay the school for providing this meal.**